

MINUTES OF JANUARY 6, 2025 ORGANIZATIONAL MEETING

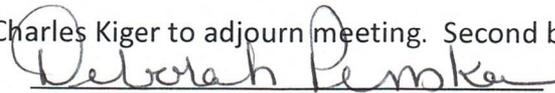
The Richhill Township Supervisors held their organizational meeting on January 6, 2025 at 5:00 pm at the township building in Wind Ridge, PA. Temporary Chairman, Matthew Robison, called the meeting to order and instructed to start the tape recorder. All rose to Pledge the Flag. All Supervisors present, Thomas A. Chess III, Charles R Kiger and Matthew W. Robison, and township secretary, Deborah Penska.

PRESENT: James Helphenstine, Travis Jones, Buz Headley, Jon Helphenstine, Donnie Jacobs and Mike Liscinski – Rep for Noble Environmental

ORGANIZATIONAL MEETING:

3. **MOTION** made by Thomas Chess III to appoint Matthew Robison as chairman. Second by Charles Kiger. All in favor. (Mr. Robison will conduct remainder of meeting).
4. **MOTION** made by Thomas Chess III to appoint Charles R. Kiger as Vice-Chairman. Second by Matthew Robison. All in favor.
5. **MOTION** made by Matthew Robison to appoint Allen Chess as employee with a wage at \$24 per hour. Retroactive to the 1st of January, 2025. Second by Charles Kiger. Motion carried with 2, Thomas Chess III abstained.
6. **MOTION** made by Thomas Chess III to appoint Deborah Penska as Secretary/Treasurer with a wage of \$25 per hour. Retroactive to the 1st of January, 2025. Second by Matthew Robison. All in favor.
7. **MOTION** made by Thomas Chess III to appoint all 3 supervisors as road master/superintendent and request to the Board of Auditors a pay increase of \$.55 per hour for 2025. Second by Charles Kiger.
8. **MOTION** made by Thomas Chess III to leave treasurer's bond at \$3 million for 2025. Second by Charles Kiger. All in favor
9. **MOTION** made by Matthew Robison to appoint Phil Hook as solicitor for 2025. Second by Thomas Chess III. All in favor.
10. **MOTION** made by Charles Kiger to appoint Richard King as Chairman of the Vacancy Board. Second by Thomas Chess III. All in favor.
11. **There are no vacancies or expired terms.**
12. **MOTION** by Charles Kiger to appoint Norman Lewis as Emergency Management Coordinator. Second by Thomas Chess III. All in favor.
13. **MOTION** by Charles Kiger to appoint Mike Salai as member of the Board of Appeals. Second by Thomas Chess III. All in favor.
14. **MOTION** made by Thomas Chess III to appoint Timothy Neil as SEO (sewage enforcement officer) and Keith Golden as Alternate SEO. Second by Charles Kiger. All in favor.
15. **MOTION** made by Charles Kiger to leave all funds the same. All Checking accounts are with First National Bank, CD's with FNB Wealth Management and 5 savings accounts at PLGIT. Second by Matthew Robison. All in favor. Three signatures required, Secretary & 2 Supervisors.

16. **MOTION** made by Charles Kiger to keep monthly meetings on the 1st Tuesday of each month at 5:00 pm at the township building, except for the May meeting which will be held on May 13, 2025. Second by Thomas Chess III. All in favor.
17. **MOTION** made by Charles Kiger to approve all three supervisors and secretary to attend the PA State Association's Annual Convention, if they so choose. Matthew Robison to serve as voting delegate. Second by Thomas Chess III. All in favor.
18. **MOTION** made by Charles Kiger to raise the reimbursement mileage rate for employees to .70/mile. Second by Thomas Chess III. All in favor.
19. **MOTION** made by Thomas Chess III that holidays and sick leave be left the same. Second by Charles Kiger. All in favor
20. PUBLIC COMMENT ON BUSINESS: None at this time.
21. **MOTION** Thomas Chess III to approve and place on file Minutes of December 31, 2024. Second by Charles Kiger. All in favor.
22. **MOTION** by Charles Kiger to approve and place on file the December 31, 2024 Treasurers Report. Second by Matthew Robison. All in favor.
23. BID OPENINGS: Diesel fuel, Dumpsters, Stone and Cold Patch. See attached results.
24. BUSINESS:
- a. **MOTION** made by Matthew Robison to approve payroll when it is due, instead of at regular monthly meetings (payroll is every 2 weeks on Friday, with pay period ending on Wednesday). Transfer of monies from General Fund to Payroll as needed. Second by Thomas Chess III. All in favor.
 - b. **MOTION** made by Matthew Robison to approve and pay any bills that are due between meetings to take advantage of any discounts or avoid any penalties. Second by Charles Kiger. All in favor.
25. ACTION ON BILLS: **MOTION** by Charles Kiger to approve and pay all bills. Second by Thomas Chess III. All in favor.
26. PUBLIC COMMENT: Buz asked if the stone bid prices are delivered. To be delivered as per the supervisors. Travis questioned the sinking in the parking lot at the new building. Supervisors are to look into the contract. Jimmy asked how much millage the real estate taxes are going up to. Taxes will be raised 1 mil for a total of 2 mil.
27. ADJOURNMENT: **MOTION** made by Charles Kiger to adjourn meeting. Second by Matthew Robison. All in favor.



Deborah Penska – Secretary/Treasurer

RICHHILL TOWNSHIP
2025 BID RESULTS

BID OPENING RESULTS:

STONE BIDS: (2,000 Tons of 1B-#8 stone, 500 Tons of 2B-#57 stone, 300 Tons of #3 Ballast, 500 Tons of Gabion stone, 500 Tons of R6 stone & 500 Tons of 3A-3" Crusher Run.)

1. Arcosa Aggregates, Inc. 2404 Cranberry Sq. Morgantown, WV 26509	1B-#8	@	\$43.75/ton	\$ 87,500.00
	2B-#57	@	\$28.50/ton	\$ 14,250.00
	#3	@	\$28.50/ton	\$ 8,550.00
	Gabion	@	\$31.00/ton	\$ 15,500.00
	R6	@	\$35.00/ton	\$ 17,500.00
	3A-3"	@	\$26.85/ton	\$ 13,425.00

MOTION made by Thomas Chess III to award Arcosa Aggregates all the stone bids except the 2,000 Ton of 1B (#8) stone, they will reject this and rebid in the future. Second by Matthew Robison. All in favor.

COLD PATCH BIDS:

1. Russell Standard Corp. PO Box 802 Mars, PA 16046 (724)625-1505	100 Tons	@	\$119.50/ton	\$ 11,950.00
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MOTION made by Matthew Robison to award Cold Patch bid to Russell Standard. Second by Charles Kiger. All in favor.

DIESEL FUEL BIDS:

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|---|----------------|---|----------------|--------------|
| 1. Jacobs Petroleum | 10,000 gallons | @ | \$ 2.41/gallon | \$ 24,100.00 |
| 1115 East High St.
Waynesburg, PA 15370
(724)627-3757 | | | | |
| 2. Sprague Energy LLC | 10,000 gallons | @ | \$2.58/gallon | \$ 25,800.00 |
| 1045 W. Chestnut Street
Washington, PA 15301 | | | | |

MOTION made by Charles Kiger to award fuel bid to Jacobs Petroleum. Second by Thomas Chess III. All in favor.

LANDFILL BIDS:

Chestnut Valley Landfill \$ 55.00 per ton
1184 McClellandtown Rd.
McClellandtown, PA 15458

Westmoreland Sanitary Landfill, LLC \$45.00 per ton
111 Conner Lane
Belle Vernon, PA 15021

MOTION made at the January 6, 2025 meeting, by Thomas Chess III to award the bid, for 2025, to Westmoreland Sanitary Landfill LLC, at a price of \$45.00 per ton. Second by Charles Kiger. All in favor.